## Form ISR-4

(see circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 on Issuance of Securities in dematerialized form in case of Investor Service Requests)

## Request for issue of Duplicate Certificate and other Service Requests

(for Securities - Shares / Debentures / Bonds, etc., held in physical form)

									[	Date:		/	_/_	
A. Mandatory Documents / details I / We are submitting the following Participant to dematerialize my / our Confirmation, received from the RTA/Is	documents / securities with	detai in 12	ls a	ind ι ays fi	ınde rom	ertal the	ke da	to ate	req of i	ssua	nce	of	-	-
<ul> <li>Demat Account No. (If available):         Provide Client Master List (CML)         Account from the Depository Partici     </li> <li>Provide the following details, if the</li> </ul>	pant*		vaila	able v	with	the	R	ΓΑ	(see	e <u>SE</u>	BI (	circu	ular	dated
November 03, 2021 in this regard)														
PAN			Spe	cimer	า Sig	gnati	ure							
Nomination / Declaration to Opt-out														
* (Your address, e-mail address, mobil information available in your CML). You this regard, please refer to and use Form  B. I / We request you for the following Issue of Duplicate certificate  Replacement / Renewal /	can authorize the ISR-1 in SEBI c	ne RT ircula box)	A to r dat aim	upda ed No	over	ne a	bov r 03	/e d <u>3, 2(</u>	letai <u>)21</u> .	ls for	all	you		
Exchange of securities certificate														
☐ Sub-division / Splitting of securities ce	□ Sub-division / Splitting of securities certificate □			Consolidation of Folios										
□ Consolidation of Securities certificate		□ Tr	ansr	nissic	n									
□ Transposition (Mention the new order	of holders here	)												
□ Claim from Suspense Escrow Demat	Account													
C. I / We are enclosing certificate(s  Name of the Issuer Company	s) as detailed be	elow*	*:											
Folio Number														
Name(s) of the security holder(s) as per the certificate(s)	1. 2. 3.													
Certificate numbers														
Distinctive numbers														
Number & Face value of securities														
** Wherever applicable / whichever detail	s are available													

Document / details required for specific service request:	
□ Duplicate securities certificate	
□ Claim from Unclaimed Suspense Account	
Securities claimed (in numbers)	
(in words)	
□ Replacement / Renewal / Exchange of securities certificate	
(that is defaced, mutilated, torn, decrepit, worn out or where the page on the reverse is fully utilize	d)
□ Endorsement	
□ Sub-division / Splitting of securities certificate	
□ Consolidation of securities certificate/Folios	
□ Transmission	
□ Transposition	
□ Claim from Suspense Escrow Demat Account	
	<ul> <li>□ Duplicate securities certificate</li> <li>□ Claim from Unclaimed Suspense Account</li> <li>Securities claimed (in numbers)         (in words)</li> <li>□ Replacement / Renewal / Exchange of securities certificate         (that is defaced, mutilated, torn, decrepit, worn out or where the page on the reverse is fully utilize</li> <li>□ Endorsement</li> <li>□ Sub-division / Splitting of securities certificate</li> <li>□ Consolidation of securities certificate/Folios</li> <li>□ Transmission</li> <li>□ Transposition</li> </ul>

Provide / attach original securities certificate(s) for request for item numbers III to VIII above.

D.

**Declaration**: All the above facts stated are true and correct to best of my / our knowledge and belief.

	Security Holder 1 /	Claimant Security H	older 2 Security Ho	older 3
Signature	✓	✓	<b>√</b>	
Name				
Full address				
PIN				

After processing the service request, the RTA shall issue a 'Letter of Confirmation' to the securities holder/claimant, which is valid only for 120 days. Using this 'Letter of Confirmation', the securities holder/claimant shall request the DP to dematerialize the securities, failing which the securities shall be credited to the Suspense Escrow Demat Account of the Company.